

Hillsborough Soil and Water Conservation District Board of Supervisors

December 18, 2023 @ 9:30 AM at Hillsborough Cattlemen's Building

In attendance: Ryan Gill, Chair, Supervisor District 2; Adam Young, Vice Chair, Supervisor District 3; Myke Morris, Treasurer, Supervisor District 4; Chris McCullough, Supervisor District 1, Mark Proctor, Supervisor District 5; Tom Gonzalez, Counsel for HSWCD Board; Dr. Joe Walsh, Executive Director HSWCD; Kathy Eckdahl, HSWCD Adm Asst III; Melissa Jackson, HSWCD Outreach Coordinator; Linda Chion, HSWCD Computer graphics; Simon Bollin, Hills Ag. Economic Development; Matt Warren, FDACS Environmental Manager; Amber Norris, Government Affairs SWFMD; Carolina Lucino, Soil Conservationist NRCS; Ellen Oldham, public attendee; Betty Jo Tompkins, public attendee.

Call to Order/Pledge of Allegiance/Introductions: Chair Gill called the meeting to order at 9:40 AM, led the Pledge of Allegiance and had everyone introduce him/herself.

Minutes: Minutes from Oct 4, Nov 1 and Nov 16, 2023 were reviewed. Supervisor McCullough moved to accept the minutes. Treasurer Morris seconded. Motion carried.

Financial Report: Treasurer Morris presented Sept and Oct 2023 bank reports. Treasurer Morris moved to accept and file the reports for audit. Supervisor Proctor seconded. Motion carried. Treasurer Morris reported the Bank ACH capability was discussed in the context of being compliant with contract requirements. Decision was made to stay with the current bank.

Public Comments: No public comments at this time.

Non Agenda Item: Discussion of election of officers for the next year was held. Supervisor Proctor, Treasurer Morris, Chair Gill and Vice Chair Young commented. Elections will be held at the end of the meeting.

Old Business:

Update Poster Contest: Dr. Joe Walsh reported that deadlines were missed with the poster contest. Chair Gill, Supervisor McCullough, Treasurer Morris, Dr. Joe Walsh all commented. Alternative awards for participation and 1st, 2nd, 3rd place prizes need to be determined. Supervisor McCullough is taking the lead in acquiring those prizes. Posters from the contest will be judged after the meeting is adjourned.

Update on Audit: Dr. Joe Walsh reported all documents had been delivered to the CPA. Supporting FDACS documents to be sent. Supervisor Proctor, Dr. Joe Walsh, Treasurer Morris, Matt Warren commented.

Renewal of Memberships: Membership renewals were addressed. Dr. Joe Walsh, Chair Gill, and Vice Chair Young commented.

New Business:

Registered Agent: Registered agent was addressed, Counselor Gonzalez affirmed that a Registered Agent is not required for a Government Agency. Therefore it was determined that no motion was required on the Registered Agent item. no motion was made at this time. Counselor Gonzalez, Dr. Joe Walsh, Treasurer Morris, Vice Chair Young, and Supervisor Proctor commented.

Bank Account Additions: Treasurer Morris moved that Heather Thompson be removed from all bank accounts and J.Thomas Walsh and Ryan Gill be added to all bank accounts. Any disbursement to a third party over \$5,000.00 requires the Chair or Treasurer and one other authorized signature. The Treasurer shall be authorized to sign any document for the bank on behalf of the Board. Proctor seconded. Motion carried.

Legal Notice: Legal Notice JLAC was reported and reviewed by Dr Joe Walsh.

FY 2021-2022 Audit/Annual Financial Report: Audit, Financial Reports were reviewed and addressed. Walsh reported all documents discovered in our possession had been delivered...but still need to follow up with FDACS to get supporting documents for FDACS approved disbursements. Dr Joe Walsh to take lead in acquiring and delivering to the CPA. Chair Gill, Dr. Joe Walsh, Treasurer Morris, Supervisor Proctor commented.

Financial Reporting Concerns for Supervisors: Gonzalez reported that new financial disclosure has no impact for all supervisors. Supervisor Proctor, Counselor Gonzalez, Treasurer Morris and Chair Gill commented.

Public Correspondence: NRCS, FDACS, Hills. Ag. Econ Development gave their reports to the board.

Upcoming Events: Upcoming dates for events and meetings were discussed.

Next Board Meeting: Chair Gill moved that the next three board meetings will be Jan 11, Feb 8, and March 14, 2024 with the venue to be determined. Supervisor Proctor seconded. Motion carried.

Follow up Non Agenda Item: Chair Gill reviewed Annual Election of Officers for 2024 year. Supervisor Proctor moved to have the board keep the slate of officers for the coming 2024 year. Supervisor McCullough, Chair Gill, Treasurer Morris, Vice Chair Young, and Dr. Joe Walsh commented. Slate of Officers for 2024; Chair Ryan Gill, Vice Chair Adam Young, Treasurer Myke Morris Supervisor McCullough seconded. Motion carried.

Meeting Adjourned